



Academic Year 2022-2023

Day permit

**REQUEST FOR A PARKING PERMIT
Graduate students (AÉCSP)**

NEW PARKING PERMIT

RENEWAL

The student who wishes to obtain a parking permit must complete this form. The deadline is August 25th 2022. **READ THE ADDITIONAL INSTRUCTIONS** (on the back of the form) and return it to the AÉCSP. Completing this form does not necessarily commit you to purchase the parking permit. The selection, that is, the choice of candidates, is determined by the AÉCSP. The price of the parking permit will be posted at the AÉCSP room (C-419) at the end of August. The parking permit is valid for a period of twelve (12) months (September to August).

PART TO BE COMPLETED BY THE APPLICANT

PERSONAL INFORMATION

Name :	First name :
Student number:	Personal address :
City :	Postal Code :
Home phone :	Phone extension at Polytechnique :
Full time student : <input type="checkbox"/> Part time student : <input type="checkbox"/>	Email :
I, the undersigned, hereby apply for a parking permit for the current school year. If this request is granted to me, I agree to abide by Polytechnique Montreal's parking regulations, a copy of which was given to me. In the event of a breach on my part, I accept the penalties provided for and declare that I have read the procedures overleaf.	

Signature of applicant :

Dated :

**VEHICLE DESCRIPTION
(This section must be completed)**

MAIN VEHICLE	SECONDARY VEHICLE
Vehicle make and model:	Vehicle make and model:
Year :	Year :
Color :	Color :
Plate no. :	Plate no. :

TERMS OF PAYMENTS

Master Card : <input type="checkbox"/>	Check: <input type="checkbox"/>
Visa : <input type="checkbox"/>	Cash : <input type="checkbox"/>
Interac : <input type="checkbox"/>	

FOR ADMINISTRATION USE

	Total cost of permit
	\$
TYPE OF PERMIT	
Category : C	Lot :
Proximity card number:	Approved by :
Permit number :	Date :

ADDITIONAL INSTRUCTION PLEASE READ CAREFULLY

Given the limited number of permits, the allocation of parking permits (day permits) is done on a comparative basis of applications. This allocation therefore depends on the applications submitted, the number of permits available and the following eligibility criteria:

1. Have a driving license.
2. Be a FULL-time graduate student.
3. The application form must be submitted by the deadline specified in the email.
4. Permits will be distributed according to one of the following requirements:
 - 1) The distance between the home (university address) and the School will be confirmed by the driver's license (photocopy accepted) plus proof of residence, for example: (invoice from Hydro-Québec, Bell, photocopy of the lease, etc.) on which your address is listed. **YOU MUST PROVIDE COPIES OF THESE 2 SUPPORTING DOCUMENTS WITH THE APPLICATION**
 - 2) Travel time with the public transport service between the place of residence and the École Polytechnique de Montréal.
 - 3) The family situation :
 - + approximately 10% of the permits available will be awarded to students with the following family situation (while observing criteria 1, 2 and 3);
 - + the student has young children attending daycare (5 years and under);
 - + the student has at least one child attending daycare or at least one child enrolled in primary school (priority is given to families with young children (under 5 in daycare));
 - + give a copy with the permit application form:
 - ❖ of the Birth certificate,
 - ❖ of the document confirming enrollment in the daycare (and / or the school; otherwise the application is rejected).
5. The list of permits granted will be posted 5 days after the deadline for bringing the form to the AÉCSP premises. It is the student's responsibility to check their email or on the list if their name appears. **The persons whose names will be posted will have 5 working days (from the date of posting of the list) to purchase their license at room C-337.1.**
6. **ANY INCOMPLETE REQUEST IS DISMISSED** (missing information).
7. **ANYONE MAKING A FALSE REPRESENTATION WILL HAVE HIS PARKING LICENSE SUSPENDED, FOR THE CURRENT YEAR AND SUBSEQUENT YEARS, AND WITHOUT ENTITLEMENT TO A REFUND.**

N.B. Given the limited number of permits, not all applications will be granted a permit. Parking is a privilege that is not transferable from one year to the next. The Committee reserves the right to verify the validity of all the information provided. only cash, checks and debit / credit cards are accepted.

THESE PROCEDURES WERE PREPARED BY THE PARKING USERS COMMITTEE AND ADOPTED, BY RESOLUTION, BY THE AÉCSP BOARD OF DIRECTORS